

How to Create Your Account



The Summit Knolls Homeowners Association Website

www.summitknollshoa.com

The Summit Knolls Board of Directors is excited about providing a quick and easy way to communicate with you regarding important issues and events!

Our Website Allows Homeowners To:

1. Request documents for closings and refinancing.
2. Print out variance request forms.
3. View the current newsletter and prior newsletters.
4. View a calendar of upcoming events.
5. View a list of our committees and contact those committees via email.
6. Receive email from the Board of Directors.
7. And much more!



How to Create Your Account

If you are a **homeowner of record** within the Summit Knolls Homeowners Association, you can create a login and become a member of the Summit Knolls website:

1. You will need a computer or mobile device with access to the Internet and a valid email address.
2. Go to the website at www.summitknollshoa.com
3. Click on the "register" link in the upper right-hand corner of the website page.

Please [log in](#) or [register](#)



4. Enter your valid email address as your login.
5. Create a "strong" password consisting of letters with upper case, lower case, numbers and characters. Example: Wi2nt7eRs. You can change your password at any time.
6. Provide any additional "required" information.
7. Scroll down to the bottom of the page and select "Register".
8. Your login will be submitted for approval.
9. You will receive an email at the address you provided confirming that your login and password request was received.

10. After you are approved:

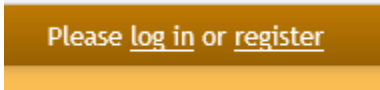
- a. You can change your password at any time.
- b. You will be able to view additional information that is not open to the public.
- c. The Summit Knolls Board Members will be able to communicate with you via email.

If you are **not** a homeowner of record, you will still have access to the **website's public information** and a login will not be required.

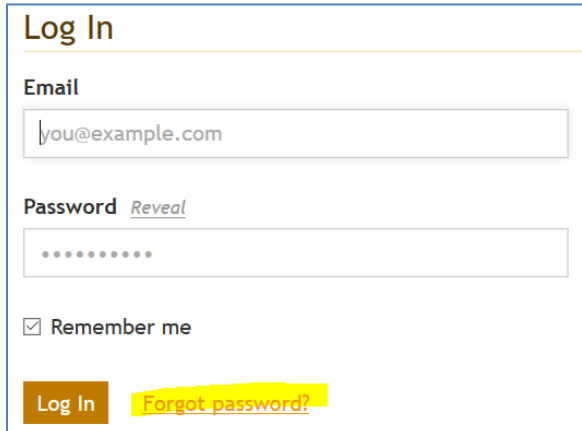
If you are a homeowner of record and you're **having trouble logging in**, please contact the Webmaster at webmaster@summitknollshoa.com.

If You Need a Password Reset

1. Click the "log in" link in the top right-hand corner of the website.



2. Click the "Forgot password?" link next to the log in button.



3. You will be prompted to enter the email address currently associated with your member profile.
4. After submitting this form, you'll receive an email almost immediately with a link to reset your password.
5. The link has an expiration date, so be sure to use it right away.
6. After pressing the link, you'll be asked to choose a new password and submit the form.
7. If you are still having trouble, please contact the Webmaster at webmaster@summitknollshoa.com.